

Friday Conference Center University of North Carolina

Community Standards Agreement

Community Standards

Community standards have been established to promote the health of our clients and guests. We fully expect that everyone on campus will understand and appreciate the critical impact of the COVID-19 pandemic and follow these standards. Our first and preferred approach to assure compliance with these standards will be through public health education and communication. If necessary, however, the University and other governmental authorities will institute applicable enforcement measures (including legal or other appropriate actions) to address certain violations.

Wear a Face Mask

You must always wear a face mask while inside any University building, including the Friday Conference Center. Face masks are not required when outdoors but they are encouraged, especially when participating in any type of group event or gathering.

All face masks must meet the following criteria:

- Fit snugly and securely over the mouth and nose and against the side of the face;
- Be secured by ties or ear loops;
- Allow for unrestricted breathing; and
- In the case of cloth face masks, be able to be laundered and dried without damage or change to shape.

There are limited circumstances where a face mask is not required while inside a University building. If you have a question, always check for posted signs and instructions.

- **Eating or drinking on campus:** While actively eating or drinking on University property.
- **Medical attention:** An individual who needs medical attention or services requiring temporary removal of the face mask.

Sanitizing and Cleaning Protocols

In accordance with the University, the Friday Conference Center has implemented preventative measures, including increased sanitization of surfaces, hand sanitizing stations, and face-coverings for staff. Over the past year, the University has upgraded air filters and performed maintenance on HVAC systems to ensure ideal building ventilation. Enhanced cleaning standards will remain in place, and HVAC systems are scheduled to run for additional time to increase airflow.

Please see below for additional details regarding the Conference Center's sanitizing and cleaning protocols.

Facilities & Equipment:

- We will perform ongoing and routine environmental cleaning and disinfection of high-touch surfaces and public areas.
- We will increase disinfection during peak times or high customer density times.
- Regular cleaning of conference rooms, reception areas, corridors, atrium & restrooms includes:
 - Emptying trash and recycling containers
 - Vacuuming carpeted areas
 - Sanitizing restrooms
 - Cleaning high touch surface areas
 - Sanitizing tables and chairs
 - Sweeping, mopping, or vacuuming all corridors and stairs as needed
 - Cleaning all glass doors
 - Sanitizing drinking fountains and elevators
- All presentation touchpoint equipment will be cleaned daily including:
 - Lectern surface
 - Presentation remote
 - Microphones
 - Markers
 - Whiteboard/Glassboard erasers
 - Accessible power strips
 - Touch panels

Food and Beverage:

Carolina Dining Services will be taking the following precautions:

- Standard temperature checks for all Catering Staff prior to entry into facilities
- Hand washing and PPE replacement every 20 minutes
- Culinary staff will cook or prepare food wearing gloves, hair nets, and face masks
- Ready to eat food items will be sealed with plastic wrap and a food cover/lid to prevent contamination
- All stations will be sanitized and disinfected before guests arrive and after their departure
- During service, all food items will be delivered individually wrapped or will be served by a staff member to prevent contamination
- Hot food will be kept in warmers with lids